

TUITION RECOMMENDATION COMMITTEE |

1.22.2025



Meeting #1 of FY 2024-25 Tuition Recommendation Committee for FY 2025-26 Tuition and Mandatory Fees

John Harman, MBA, CGMA, CMPE | VP Finance & Administration

Topics Outline



1. Welcome
2. Committee Member Introductions
3. Origin and background of Tuition Recommendation Committee (TRC) process
4. Tuition Recommendation Committee (TRC) Charge
5. TRC Committee Principles
6. Tuition Setting Timeline (Committee Calendar)
7. Student Forums and Student Feedback

Tuition Recommendation Committee Membership



The committee membership is composed of:

- Six students representing both campuses and appointed by the ASOIT president(s), two of which represent ASOIT and two of which represent historically underserved students of the University, as defined by the University.
- Two faculty, one of which is the Fiscal Operations Advisory Council (FOAC) chair.
- At least two administrators.
- Any changes to the TRC structure required by ORS 352.102, subsequent controlling statutes or Board Policy may be made without notification. The President shall designate one member to chair the TRC.

FY 2024-25 TRC Membership

Chair, Vice President	2024-25	John Harman	Finance and Administration
Vice President Of Student Affairs	2024-25	Mandi Clark	Student Affairs
Associate Vice President - Controller	2024-25	Alicia Dillon	Finance and Administration
Interim Provost	2024-25	Hesham El-Rewini	Academic Affairs
Associate Vice Provost of SEM	2024-25	Greg Stringer	Strategic Enrollment Mgt./Ret.
Financial Aid & Registration Coordinator	2024-25	Kendal Marks	Registrar / Financial Aid
Associate Director of Budget and Planning	2024-25	Anna Clark	Budget Office
FOAC Chair	2024-27	Don DaSaro	Business Management
General Education Program Coordinator	2024-27	Ryan Madden	Humanities / Social Sciences
ASOIT President, Klamath Falls	2024-25	Uriel Aguilar Torres	Student Government
ASOIT Rep., Portland Metro	2024-25	Bryce Wilson	Student Government
Klamath Falls Student	2024-25	Julia Ketcham	Student
Klamath Falls Student	2024-25	Ronny Ryno	Student
Klamath Falls Student	2024-25	Keora O'Meara	Student
Portland Metro Student	2024-25	Jessica Armenta	Student

TRC Charge



1. The Tuition Recommendation Committee (TRC) is responsible for recommending the tuition and mandatory fee rates to the President, who must in turn report and recommend mandatory tuition and fee rates to the Board of Trustees in accordance with ORS 352. 102. The Board of Trustees shall request that the President transmit to the Board the joint tuition recommendation of the President and the recognized student government.

TRC Charge Cont'd



2. Before making any recommendation to increase tuition and mandatory fees, but especially when the proposed increase is more than five percent annually, the TRC must document its consideration of the impact on students and the necessity of the increase in achieving the mission of the University. The TRC shall provide meaningful opportunities for members of the student government and students at large to participate in the process and deliberations.

TRC Charge Cont'd



3. The TRC will meet at least twice during January-February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the University community. The TRC will consider the guidelines provided by the Board, information provided by the Administration, and such other matters as deemed appropriate.

TRC Charge (continued)



Final Deliverable:

By the final meeting on March 5, 2025, this committee **must provide a recommendation for the FY 2025-26 tuition and mandatory fee rates** to the President.

TRC Principles and Process



Guiding Principles

- Consider long-term factors when recommending the single year decisions (important to have a forward-looking vision).
- Recognize the importance of affordability for students.
- Tuition levels should be developed using data and information, including internal budget, comparator institutions, and external cost indices.
- Ensure we maintain the current service level, quality and support that Oregon Tech provides to students.

Process Framework

- Communicate openly and transparently with all stakeholders at an appropriate level of detail.
- The committee will utilize data and information throughout the process.
- Communicate respectfully and ask questions.

Tuition Setting Timeline (Calendar)



January 22, 2025	TRC Charge, Principles and Process, Calendar
January 29, 2025	University Budget, Management Report, Components of the E&G Budget, State Appropriations, Tuition Historical Lookback, Discuss Forums
February 19, 2025	Enrollment Discussion, FY24 Budget Forecast, State Funding, Tuition Comparators
TBD- 4th Week of February	<i>Tentative</i> TRC & ASOIT Campus Open Forum for Klamath Falls Campus
TBD- 4th Week of February	<i>Tentative</i> TRC & ASOIT Campus Open Forum for Portland-Metro Campus
March 5, 2025	Forum Feedback, Finalize TRC Recommendation
March 31, 2025	President Recommendation Submitted to Board
April 11, 2025	Oregon Tech Board Review and Approval

Student Forums



Student Forum Planning

- Content of Forums
 - Budget and related financial information
 - Answer questions and address concerns
- Scheduling
 - Klamath Falls Campus – date TBD – 4th week of February
 - Portland Metro Campus – date TBD – 4th week of February
- Gathering student information and feedback, e.g., surveys
- Other details to consider in organizing effective forums
 - TRC participants and meeting notes
 - Forum advertisement, e.g., email, social media, etc.



Questions?

Next meeting – January 29, 2025