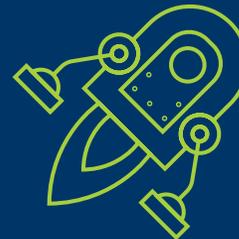
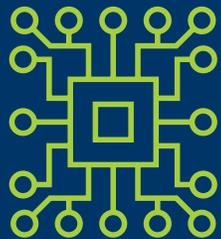


INSTRUCCIONES PARA LA POSTULACIÓN PARA EL CRÉDITO DUAL

Cómo inscribirse para su curso de crédito dual.



Paso 1: Inicie sesión en TECHweb

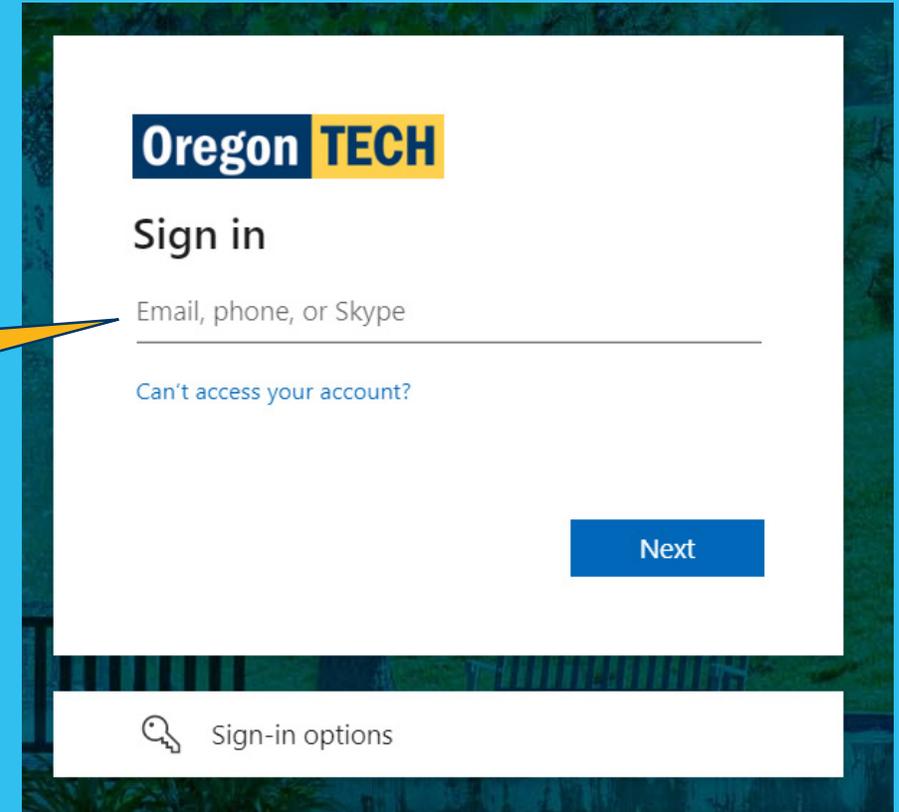
Nombre preferido.apellido
Ejemplo: john.doe@oit.edu

1. Vaya a techweb.oit.edu.
2. Correo electrónico = “**nombrepreferido.apellido@oit.edu**”

Ejemplo de inicio de sesión por primera vez:

Nombre del estudiante: John Doe

Correo electrónico: john.doe@oit.edu



Oregon **TECH**

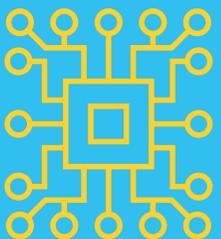
Sign in

Email, phone, or Skype

Can't access your account?

Next

Sign-in options

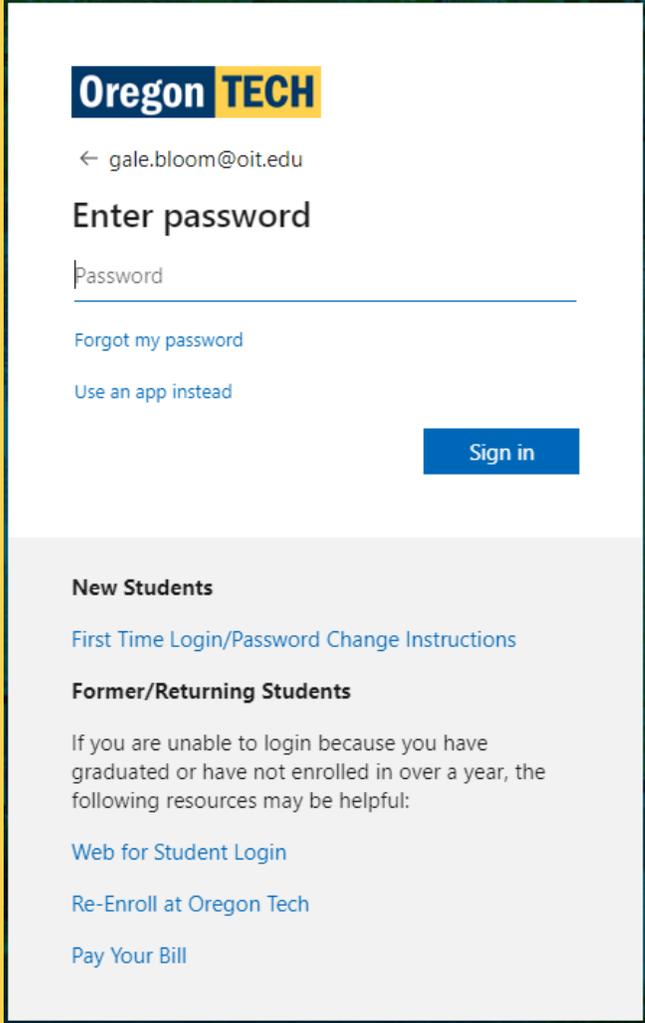


Paso 2: Ingrese la contraseña

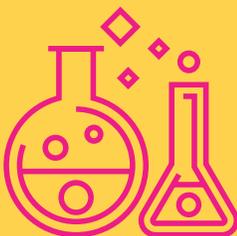
1. Contraseña para el primer inicio de sesión = **Hootie + el número de identificación de estudiante de 9 dígitos** (este es su n.º 918)
2. Si usted inició sesión anteriormente, use la contraseña que creó.
3. ¿Tiene problemas para iniciar sesión?
Llame al **541.885.1470**.

Ejemplo de inicio de sesión por primera vez:

Identificación Oregon Tech: 918xxxxxx **NOTA:** Las contraseñas vencen después de 365 días.
Contraseña: Hootie918xxxxxx



The screenshot shows the Oregon Tech login interface. At the top is the Oregon TECH logo. Below it, the email address 'gale.bloom@oit.edu' is displayed with a back arrow. The main heading is 'Enter password'. There is a password input field with a placeholder 'Password'. Below the input field are two links: 'Forgot my password' and 'Use an app instead'. A blue 'Sign in' button is positioned to the right of the input field. Below the login section, there are two categories: 'New Students' with a link to 'First Time Login/Password Change Instructions', and 'Former/Returning Students' with a note that if a user is unable to login due to graduation or inactivity, several resources are provided: 'Web for Student Login', 'Re-Enroll at Oregon Tech', and 'Pay Your Bill'.



Paso 3: Actualice su contraseña

1. Ingrese su contraseña actual
(la que usó en el Paso 2).
2. Ingrese una nueva contraseña que vaya a recordar.

Requisitos de la contraseña:

1. Al menos 14 caracteres.
2. Al menos una letra en mayúscula.
3. Al menos una letra en minúscula.
4. Al menos un número.
***Su contraseña no puede contener su primer nombre/
apellido/nombre preferido.***
5. No puede ser una de las 2 contraseñas previas que haya usado.

alantest@oit.edu

Update your password

You need to update your password because this is the first time you are signing in, or because your password has expired.

Current password

New password

Confirm password

Sign in

New Students

[First Time Login/Password Change Instructions](#)

Former/Returning Students

If you are unable to login because you have graduated or have not enrolled in over a year, the following resources may be helpful:

[Web for Student Login](#)

[Re-Enroll at Oregon Tech](#)

[Pay Your Bill](#)



Paso 4: Se requiere más información

1. Haga clic en “Next” (siguiente) para continuar.

Oregon **TECH**

More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

[Learn more](#)

Next

New Students

[First Time Login/Password Change Instructions](#)

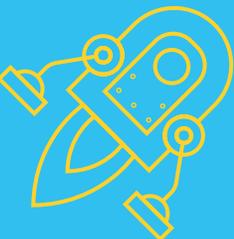
Former/Returning Students

If you are unable to login because you have graduated or have not enrolled in over a year, the following resources may be helpful:

[Web for Student Login](#)

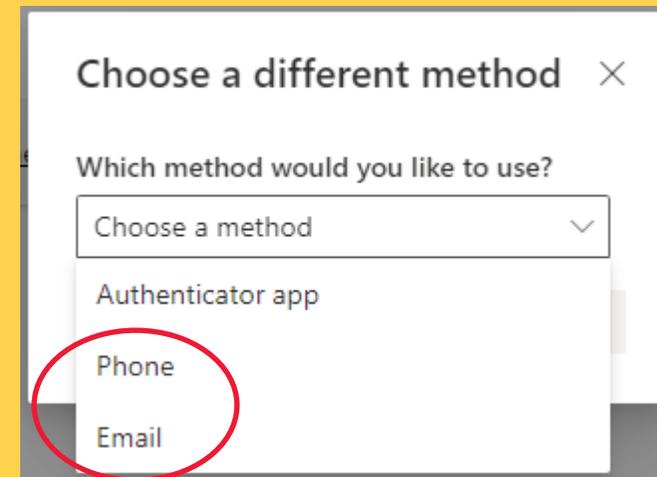
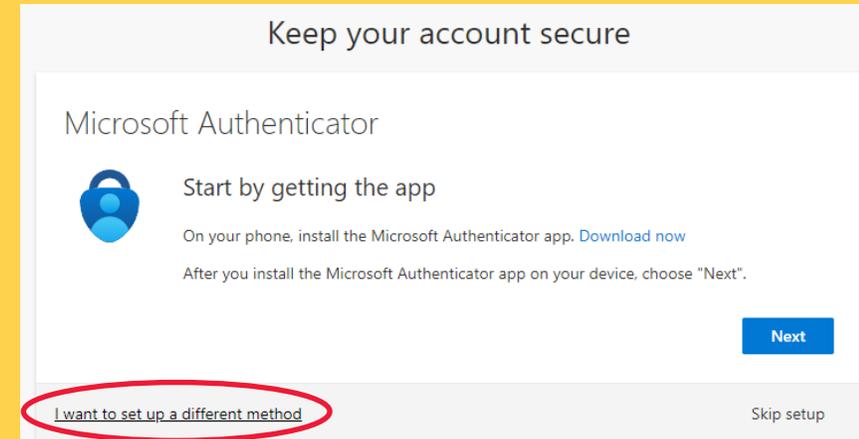
[Re-Enroll at Oregon Tech](#)

[Pay Your Bill](#)



Paso 4: Se requiere más información (continuación)

1. En la pantalla del “Microsoft Authenticator” (autenticador de Microsoft) seleccione “I want to set up a different method” (deseo establecer un método diferente).
2. Seleccione “Phone” (teléfono) o “Email” (correo electrónico) en el menú desplegable en la ventana “Choose a different method” (elija un método diferente).
No seleccione “Authenticator App” (aplicación del autenticador).



Paso 5: Regístrese para los cursos

1. Después de ingresar a TECHweb, haga clic en “Register for Courses” (registrarse para los cursos).



Paso 6: Preguntas sobre la raza y grupo étnico

1. Seleccione la respuesta apropiada y haga clic en “Continue” (continuar)
2. Revise su selección.
3. Seleccione “Done” (hecho) o “Ask Me Later” (preguntarme después).

Not Hispanic or Latino

Select one or more races to indicate what you consider yourself to be.

American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White
<input type="checkbox"/> American Indian	<input type="checkbox"/> Asian - Asian Indian	<input type="checkbox"/> Black or African American	<input type="checkbox"/> Pacific Isl./Pacif. Isl. Amer.	<input type="checkbox"/> Middle Eastern
<input type="checkbox"/> American Indian - Alaska Native	<input type="checkbox"/> Asian - Cambodian (Kampuchean)		<input type="checkbox"/> Pacific Islander - Fijian	<input type="checkbox"/> Middle Eastern - Algerian
<input type="checkbox"/> American Indian - Cherokee	<input type="checkbox"/> Asian - Chinese		<input type="checkbox"/> Pacific Islander - Guamanian	<input type="checkbox"/> Middle Eastern - Armenian
<input type="checkbox"/> American Indian - Coquille Indian Tribe	<input type="checkbox"/> Asian - Filipino		<input type="checkbox"/> Pacific Islander - Hawaiian	<input type="checkbox"/> Middle Eastern - Azerbaijani
<input type="checkbox"/> American Indian - Cow Creek Band of Umpqua Indians	<input type="checkbox"/> Asian - Hmong		<input type="checkbox"/> Pacific Islander - Melanesian	<input type="checkbox"/> Middle Eastern - Baluchi
<input type="checkbox"/> American Indian - Grand Ronde	<input type="checkbox"/> Asian - Indonesian		<input type="checkbox"/> Pacific Islander - Micronesian	<input type="checkbox"/> Middle Eastern - Bedouin
<input type="checkbox"/> American Indian - Klamath/Modoc/Chiloquin	<input type="checkbox"/> Asian - Japanese		<input type="checkbox"/> Pacific Islander - Other	<input type="checkbox"/> Middle Eastern - Berbers
<input type="checkbox"/> American Indian - Navajo	<input type="checkbox"/> Asian - Korean		<input type="checkbox"/> Pacific Islander - Polynesian	<input type="checkbox"/> Middle Eastern - Copts
<input type="checkbox"/> American Indian - Nez Perce	<input type="checkbox"/> Asian - Laotian		<input type="checkbox"/> Pacific Islander - Samoan	<input type="checkbox"/> Middle Eastern - Druze
<input type="checkbox"/> American Indian - Other	<input type="checkbox"/> Asian - Mienh		<input type="checkbox"/> Pacific Islander - Tongan	<input type="checkbox"/> Middle Eastern - Hazara
<input type="checkbox"/> American Indian - Paiute	<input type="checkbox"/> Asian - Other			<input type="checkbox"/> Middle Eastern - Iranian
<input type="checkbox"/> American Indian - Paiute (Burns OR)	<input type="checkbox"/> Asian - Pakistani			<input type="checkbox"/> Middle Eastern - Iraqi
<input type="checkbox"/> American Indian - Siletz	<input type="checkbox"/> Asian - Thai			<input type="checkbox"/> Middle Eastern - Israeli
<input type="checkbox"/> American Indian - Sioux	<input type="checkbox"/> Asian - Vietnamese			<input type="checkbox"/> Middle Eastern - Jordanian
<input type="checkbox"/> American Indian - Tribes of Coos, Lower Umpqua and Siuslaw	<input type="checkbox"/> Asian American			<input type="checkbox"/> Middle Eastern - Kurd
<input type="checkbox"/> American Indian - Umatilla				<input type="checkbox"/> Middle Eastern - Lebanese
<input type="checkbox"/> American Indian - Wasco/Warm Springs				<input type="checkbox"/> Middle Eastern - Maronite
<input type="checkbox"/> American Indian - Yakama				<input type="checkbox"/> Middle Eastern - Other

Main Menu **Employee** **Faculty** **Finance** **Financial Aid** **Personal Information** **Student** **Proxy Menu**

View Ethnicity and Race

Review your choices and either Save or return to the previous page.

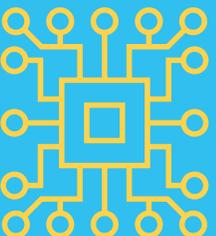
Ethnicity: Not Hispanic or Latino

Race

White: White

RELEASE: 8.7

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Paso 7: Seleccione el semestre deseado

1. Haga clic en el menú desplegable “Select a Term” (seleccione un semestre).
2. Elija el semestre apropiado.
Pregúntele a su maestro si no está seguro en cuál semestre se está registrando.

Registration Term: Fall 2022 09/28/22-12/16/22 08/17/2022 10:39 a.m.

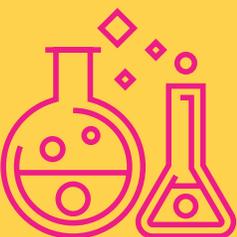
[Main Menu](#) [Employee](#) [Faculty](#) [Finance](#) [Financial Aid](#) [Personal Information](#) [Student](#) [Proxy Menu](#)

Registration Term

Select a Term:

RELEASE: 8.7.1

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Paso 8: Seleccione el semestre deseado

1. Seleccione “I confirm agreement - proceed to registration” (confirmando el acuerdo - proceder con el registro).
2. Haga clic en “Register, Add or Drop Classes” (registrarse, agregar o cancelar clases).

9. **Repayment through Financial Aid:**

- a. Oregon Tech will apply all scholarships, non-Title IV grants, fee remissions, and institutional loans to student account balances BEFORE any monies are released to the student.
- b. Oregon Tech will apply all Title IV Higher Education Act financial aid to current and prior term (terms within the same financial aid year) institutional charge balances (tuition, mandatory fees, room and board) BEFORE any monies are released to the student.
- c. Oregon Tech will apply all Title IV Higher Education Act financial aid to current and prior term (terms within the same financial aid year) non-institutional charge balances, if authorized by the student on the Title IV Authorization Survey (completed by the student on Web for Student under financial aid eligibility requirements), BEFORE any monies are released to the student.
- d. Oregon Tech will apply up to \$200 of Title IV Higher Education Act financial aid to any prior financial aid year balance, if authorized by the student on the Prior Year Authorization Survey (completed by the student on Web for Student under financial aid eligibility requirements), BEFORE any monies are released to the student.
- e. Students who decline the automatic crediting of Title IV aid to a prior term's unpaid fines and penalties or to current charges other than tuition, mandatory fees, room and board are responsible to pay such fees by the second week of the term.

10. **Billing Rights Summary** - In case of errors or questions, a debtor under this Agreement may challenge a charge within sixty days after the first bill on which the suspected error or problem appeared, by directing his or her inquiry to the office initiating the charge. If an error occurred, charges will be adjusted accordingly.

11. **Notification of Changes** - Oregon Tech may amend these terms and conditions without securing a new agreement. Oregon Tech will notify Student Financial Responsibility Agreement members of any changes in interest, charges, or fees in advance of the change. The continued use of the Student Financial Responsibility Agreement constitutes acceptance of the new terms and conditions.

[I Confirm Agreement - Proceed to Registration Menu](#) [Complete Agreement Later - Return to Registration Menu](#)

Student Registration

- [Check Your Registration Information](#)
- [View Holds](#)
- [Student Schedule Planner](#)
- [Register, Add or Drop Classes](#)
- [Common Forms & Applications](#)
- [Look-up Classes](#)
- [Online Classes](#)
- [DegreeWorks Audit](#)
- [Student Schedule by Day and Time](#)
- [Student Schedule by Class Detail](#)
- [View Faculty Schedules](#)
- [View / Purchase Course Books and Materials](#)
- [Select Term](#)



Paso 9: Ingrese el PIN de registro

1. Ingrese el PIN de Crédito Dual.
2. El PIN del asesor de crédito dual es *hstud.
Si eso no funciona, puede intentar usar el PIN del asesor "newstu".
3. Haga clic en "Submit" (enviar).

Registration Term: Fall 2017 09/25/17-12/08/17 08/09/2017 09:38 a.m.

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Student Term Registration

Please **verify you are registering for the correct term** by looking in top left corner of your screen. If you need to change the term, click back, click select term, select the correct term you wish to register for.

If you are a newly admitted, full-time student and this is the first time you are registering for courses, please be aware you will be charged a non-refundable transcript for life and matriculation fee. If you have any questions regarding these charges, please contact the business office at [541-885-1202](tel:541-885-1202).

To register, add or drop classes, you must have an Advisor PIN for the term selected. The Advisor PIN changes each term for admitted students.

- If you are a Wilsonville Student your PIN will always be **oitpdx** unless you are a computer science, information technology or business major.
- If you are a non-admitted student, your PIN will always be **nadmit**.
- If you are a Boeing Employee, your PIN will always be **seatac**.
- If you are a degree completion student your PIN will always be **degree**.

Please **NOTE** that Advisor PINs are case sensitive and lower case is required for alphabetic Advisor PINs.

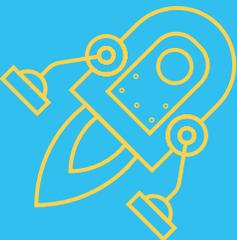
Upon registration students are responsible for all tuition and fees which are due before Friday at 5:00 p.m. the second week of classes for each term.

SUMMER TERM: Academic advising is not required for summer term. To register for Summer term, be sure to change the term to Summer. Advisor PINs for summer term are:

- All admitted students use **summer**.
- All non-admitted students use **nadmit**.
 - If your PIN is usually oitpdx, use **oitpdx**.
 - If your PIN is usually degree, use **degree**.

Advisor PIN:

Submit



Paso 10: Agregue el CRN

1. Vaya a la parte inferior de la página web y agregue el CRN de 5 dígitos.
2. El CRN es el número de referencia del curso y será diferente para cada clase de crédito dual que tome.
3. Puede obtener su CRN de su maestro de la escuela secundaria.
4. Lista de los CRN de los cursos en el sitio web www.oit.edu/dc-enroll.
5. Haga clic en “Submit” (enviar) cambios.

Registration Term: Fall 2017 09/25/17-12/08/17 08/09/2017 09:39 a.m.

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BACK SITE MAP HELP EXIT

Add or Drop Classes

For information on registration, course adds/drops, and registration error messages, please click on HELP above.

After registration schedule is submitted, you can order any required course materials by clicking on "Bookstore Shopping Cart" link at the bottom of this page.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Web Reg on May 16, 2017	None	11351	MLS	463	01P	Undergraduate	1.000	Graded		Foundations of MLS III
Web Reg on May 16, 2017	None	11354	MLS	470	01P	Undergraduate	4.000	Graded		Chemistry & Immunology Extern
Web Reg on May 16, 2017	None	11355	MLS	471	01P	Undergraduate	4.000	Graded		Hematology Externship
Web Reg on May 16, 2017	None	11356	MLS	472	01P	Undergraduate	4.000	Graded		Microbiology Externship
Web Reg on May 16, 2017	None	11357	MLS	473	01P	Undergraduate	3.000	Graded		Immunohematology Extern

Total Credit Hours: 16.000
Billing Hours: 16.000
Minimum Hours: 0.000
Maximum Hours: 21.000
Date: Aug 09, 2017 09:39 am

Add Classes Worksheet

CRNs

10552																			
-------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Submit Changes Class Search Reset



Paso 11: Confirmación del registro

1. Confirme el registro viendo el cronograma de los cursos.
2. Regrese al menú principal de registro de los estudiantes.
3. Haga clic en “Detailed Class Schedule” (cronograma detallado de clases).
4. El cronograma de clases debería tener el nombre del profesor y el número de curso de la universidad.

***El paso final es completar el pago...**

Oregon **TECH**

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BACK SITE MAP HELP EXIT

Student Detail Schedule

Total Credit Hours: 17.000

Clinical Chemistry II - MLS 416 - 01P
Associated Term: Spring 2017 04/03/17-06/16/17
CRN: 31359
Status: **Web Reg** on Feb 26, 2017
Assigned Instructor: Ryan E. Brown (P) (M)

Grade Mode: Graded
Credits: 6.000
Level: Undergraduate
Campus: Wilsonville

Scheduled Meeting Times

Type	Time	Days Where	Date Range	Schedule Type	Instructors
Class	8:00 am - 10:20 am	MT	106 Apr 03, 2017 - Jun 16, 2017	Lecture	Ryan Edward Brown (P) (M)

Clinical Chemistry II Lab - MLS 416 - 2LP
Associated Term: Spring 2017 04/03/17-06/16/17
CRN: 31361
Status: **Web Reg** on Feb 26, 2017
Assigned Instructor: Ryan E. Brown (P) (M)

Grade Mode: Graded
Credits: 0.000
Level: Undergraduate
Campus: Wilsonville

Scheduled Meeting Times

Type	Time	Days Where	Date Range	Schedule Type	Instructors
------	------	------------	------------	---------------	-------------

