

POSITION	TERM	NAME	DEPARTMENT/DIVISION
Chair	2024-27	Don DaSaro	Business Management
VP of Finance & Administration	2024-25	John Harman	Finance and Administration
Provost	2024-25	Joanna Mott	Academic Affairs
VP of Student Affairs	2024-25	Mandi Clark	Student Affairs
Vice Provost	2024-25	Abdy Afjeh	Academic Affairs/Research
Administrative Council Representative	2024-25	Carleen Drago Starr	Educational Part. & Outreach
AVP Financial Operations/Controller	2024-25	Alicia Dillon	Finance and Administration
Senate Executive Representative	2024-25	Ashton Greer	Faculty Senate
Univ. Admin/ Staff Rep. 1	2022-25	Ken Fincher	University Advancement
Univ. Admin/ Staff Rep. 2	2023-26	Anna Clark	Budget/Planning Office
Univ. Admin/ Staff Rep. 3	2023-26	Lara Pracht	Academic Affairs
Faculty 1	2022-25	Rose McClure	Natural Sciences
Faculty 2	2024-27	Krista Beaty	Dental Hygiene
Faculty 3	2022-25	David Hammond	Applied Mathematics
Faculty 4	2024-27	Riley Richards	Communication
ASOIT President, Klamath Falls des.	2024-25	Uriel Aguilar Torres	Student Government
ASOIT President, Portland-Metro	2024-25	Ryland White	Student Government
Executive Assistant	2024-25	Helen Drewel	Finance and Administration

## Minutes

**Attendees:** Chair Don DaSaro, John Harman, Joanna Mott, Mandi Clark, Abdy Afjeh, Alicia Dillon, Ashton Greer, Ken Fincher, Anna Clark, Lara Pracht, Krista Beaty, David Hammond, Riley Richards, Uriel Aguilar Torres, Helen Drewel, Michelle Meyer

**Meeting called to order** – Chair DaSaro called the meeting to order at 3:02pm.

- 1. Introduction-** New members of the FOAC were introduced.
- 2. Review FOAC Charter** – Chair DaSaro reviewed the FOAC Charter.
- 3. Review Minutes from the May 30, 2024, Meeting-** Chair DaSaro reviewed the May 30, 2024, meeting minutes. Meeting minutes were approved unanimously. VP Harman commented that most of our sustainability projects are focused on how we address retention.
- 4. FY 2023-24 Year End** - VP Harman reviewed the year end financials. \$1.8 million was drawn from reserves to balance the budget, which was lower than anticipated and less than the amount approved by the Board. No questions were asked.
- 5. Financial Status Update** – VP Harman reviewed the financial status update. Krista Beaty requested clarification on acronyms used in the presentation.
- 6. FOAC Knowledge Building Sessions** – Anna Clark reviewed the intent and purpose of the FOAC Knowledge Building Series. The dates are November 7<sup>th</sup>, 13<sup>th</sup> and 20<sup>th</sup>, these sessions are not required and

will be recorded for those unable to attend. The purpose of these sessions is to equip the Council with the tools necessary for effective engagement. There are 3 planned topics:

1. Oregon Manufacturing Innovation Center (OMIC) Deep Dive
2. Budget Basics
3. Budget Process Review

Ken Fincher requested that the Foundation be included in these sessions.

**7. Schedule of meetings:** Chair DaSaro reviewed the proposed schedule of meetings

1. October 11, 2024
2. January 9, 2025
3. March 27, 2025
4. May 22, 2025

There could be an option for a 5<sup>th</sup> meeting. This will be evaluated as we move through the year.

**8. Questions:**

1. Riley Richards inquired why these meetings are held before the board meetings. VP Harman explained that the purpose is to inform the Council prior to briefing the board. This Council can advise the President at any time throughout the year. It is up to the FOAC to decide how best to act on the information shared during the meeting sessions. The meetings are intended to be a collaborative exchange of information and ideas. It's important to note that a meaningful forecast related to budget performance will not be available until the January 2025 meeting when we will have financial data through November.

**9. Other Business-**

1. The two Optional Retirement Programs (ORP), TIAA-Cref and Fidelity, may be reduced to one with fewer investment options by this spring. Following the dissolution of the OUS system in 2016, the University of Oregon assumed responsibility for managing the ORP for the Oregon Public Universities (OPUs). The purpose of the move is to reduce annual management fees to plan participants, but the reductions are only expected to average around \$15 per participant per year. The VP of Finance and Administration (VPFA) from the OPUs will likely vote in January and the majority will prevail. Any concerns should be directed to the VPFA at the University of Oregon.
2. Chair DaSaro noted that recent tuition increases raise concerns due to growing competition from community colleges. Community colleges will start offering some baccalaureate degrees.
3. The HECC has adopted a new strategic plan, replacing the one that has been in place for the past five years.
4. Oregon Tech is now offering 12 online professional certificates. Additional certificates are being presented to the board for approval next week.

Meeting adjourned 4:03pm