
MINUTES**Trustees Present:**

Lisa Graham, Chair
Steve Sliwa, Vice-Chair
Jeremy Brown
Bill Goloski

Christopher Maples
Jill Mason
Kelley Minty Morris
Celia Núñez-Flores

Dan Peterson
Paul Stewart
Fred Ziari

University Staff and Faculty Present:

Brad Burda, Provost
Robyn Cole, Faculty Senate President
Lita Colligan, AVP Strategic Partnerships
Alyssa Deardorf, ASOITW President
Erin Foley, VP of Student Affairs/Dean of Students
Jay Kenton, Special Assistant to the President
Michelle Meyer, Interim VPFA
Dana Onerato, Associate Dean of Students
Tracy Ricketts, AVP Development and Alumni Relations
Di Saunders, AVP Communications and Public Affairs
Terri Torres, Associate Professor Mathematics

Others Present:

Dee Thompson, Oregon Tech Foundation President

1. Call to Order/Roll/Declaration of a Quorum

Chair Graham called the meeting to order at 3:05 pm. The Secretary called roll and a quorum was declared.

2. Reports**2.1 President's Report and Discussion**

President Maples walked through his handout (on file) and addressed the mission of the university, underlying assumptions about higher education in the future, means by which the university can achieve the mission, how these means align with the current strategic plan, and potential issues and how they might be addressed. In response to Trustee questions, he stated it is possible to establish tiers of tuition; we will be working to correct the perceived mismatch between goals and the \$85K budget for marketing.

AVP Saunders will gather information on various means to increase advertising without expending a great deal of funds.

Chair Graham asked the AQ&SS committee to look at the impacts of removing the enrollment caps (impacts on state funding, meeting the market needs by bringing in non-Oregonians, and how we approach reduced state funding).

2.2 Faculty Senate Report

Robyn Cole summarized her written report and the resolution from Faculty Senate regarding the Soccer Project, included in the agenda material. She stated three concerns amongst faculty: 1. the lack of community engagement and shared governance, 2. Section 4.5, addressing written information, of the Board Policy on the Conduct of Public Meetings which states “The Chair, President and Secretary will determine and, if so when, submitted material is appropriate for dissemination to trustees based on the University’s bylaws and relevant Board actions.” The perception is that there is a filter preventing information from reaching the Board, and 3. The proposed University Policy regarding the process for faculty, staff and students to apply for the Board positions does not provide an avenue for faculty to push their candidate for the board position..

Chair Graham asked the Academic Quality and Student Success Committee to work with Faculty Senate President and look into the interest to increase faculty innovation and what might be needed to support the concept.

2.3 ASOIT Wilsonville Report

Alyssa Deardorff summarized her handout (on file) outlining the initiatives the group will address: access to food on campus, campus accessibility, communication, community involvement and ASOIT Wilsonville infrastructure.

Chair Graham requested an update on food insecurity at a future meeting.

2.4 Annual Foundation Report

AVP Ricketts walked through the Foundation dashboard and the financial position of the foundation: \$21.5 million in assets; \$17.5 million of total endowments - \$12M-13M is dedicated for scholarships, \$5 million designated as quasi-endowment, and almost \$2M of stock. The Foundation will be focusing on university strategic goals, partnering with university to fund student projects, and funding completer scholarships.

2.5 Administrative Council Report - written report submitted to Board.

2.6 Legislative Session Update - written report included in the agenda materials.

2.7 Academic Quality and Student Success Committee Report

AQ&SS Committee Chair Brown stated the Committee heard presentations on on-line education which has a strong strategic plan and growth potential; partnership programs

which include dual credit with HS, dual enrollment, and international partnerships, all of which have tremendous potential and intentions to expand; STEM-Hub initiatives and the great work Oregon Tech is doing; textbook costs and what the bookstore is trying to do to address affordability; and open source textbook benefits. The Provost provided an update that both the on-line Master of Science in Allied Health degree and the Bachelor of Science in Mechanical Engineering at the Wilsonville campus were recently approved by the Provost Council and HECC.

2.8 Finance and Facilities Committee Report

F&F Committee Chair Sliwa stated the Committee met on February 2, 2016 and today. He stated the E&G Budget was forecast to have a loss of over \$1million but because of holding back hiring it will end in the positive; overall the university will decrease the fund balance but it is still healthy. The Committee approved four motions one of which is an **amended tuition and fee process policy; the committee requested approval of this version with the understanding staff will come back with revisions for the next meeting.** The committee reviewed the pros and cons of the proposed soccer project and made a recommendation based on the financial information to approve the project.

2.9 Executive Committee Report

Chair Graham stated the Foundation President walked through a proposed agreement between the University and the Foundation and the committee recommended authorizing the President enter into the agreement, pending legal review, and a report back to the committee. The committee also recommended Vince Jones be recommended to the Governor for appointment to the vacant Board position. They hear a marketing report update and suggested other Trustees review the PowerPoint (on file) for details.

3. Consent Agenda

- 3.1 Approve Minutes of the December 15, 2015 Meeting**
- 3.2 Adopt Operating Budget Fund Balance Policy**
- 3.3 Approve Amended One-time Funding Philosophy**
- 3.4 Adopt Debt Management Policy**
- 3.5 Adopt Amended Tuition and Fee Process Policy**
- 3.6 Authorize the President to Enter into an Agreement to Exchange Services and Support with the Oregon Tech Foundation, Pending Legal Review**

Trustee Ziari seconded the Committees' recommendations to approve the contents of the consent agenda. With all Trustees present voting aye, the motion passed unanimously.

4. Action Items

- 4.1 Renew Value Statement** - tabled to a future board meeting, date to be determined.
- 4.2 Request for Approval of the Capital Budget of \$2,019,277 to Continue the Design and Construction of the Soccer Field Project**
Chair Graham stated the F&F committee reviewed the project, and recommended Board approval, from a financial perspective and deferred all other components to the full Board.
Director Schell gave an overview of the communication process implemented after the

December 15, 2015 Board meeting. **Vice Chair Sliwa** walked through the pros and cons of the project considered by the Finance and Facilities Committee. **Trustee Minty Morris** declared a conflict of interest as she is a long standing board member of Steen's Sports Park.

Trustee Brown moved to approve the capital budget of \$2,019,277 to continue the design and construction of the soccer field project. Trustee Mason seconded the motion.

Trustee Peterson stated the project came to the Board in such a rushed manner; it was the largest divisive issue on campus, and he wished it would have come before the board and campus in a different manner. **Trustee Stewart** stated the issue was likely more the process than the project. Discussion regarding culture, process, and making a decision based on what is best for the university.

Vote

Lisa Graham, Chair	yes
Vice Chair Steve Sliwa	yes
Jeremy Brown	yes
Bill Goloski	yes
Jill Mason	yes
Kelley Minty Morris	abstained
Celia Núñez-Flores	yes
Dan Peterson	yes
Paul Stewart	yes
Fred Ziari	yes

The motion passed unanimously.

5. Discussion Items

5.1 Fiscal Year 2015 Audit Presentation – tabled to the February 23, 2016 board meeting.

5.2 Annual Ethics and Conflict of Interest Training - tabled to a future board meeting, date to be determined.

6. Adjournment

Trustee Núñez moved to adjourn the meeting to February 23, 2016 at 8:00am. Trustee Stewart seconded the motion. With all Trustees present voting aye, the motion carried unanimously. Meeting adjourned at 6:00 pm.

Respectfully submitted,



Sandra Fox,
Board Secretary