

ARTICLE [x]. ASSOCIATION RIGHTS

This article establishes the rights of the Association, OT-AAUP, including access to information and university resources.

Section 1. Facilities.

OT-AAUP may use ~~Oregon Tech Employer's~~ facilities on the same terms as other faculty groups such as faculty senate committees. OT-AAUP representatives may use Oregon Tech's facilities for the purposes of conducting meetings with bargaining unit members provided that the facility is available and proper scheduling has been arranged. During its use of any Oregon Tech facilities, OT-AAUP agrees to adhere to all policies regulating facilities use.

Section 2. OT-AAUP Officials.

~~No later than September 15th of each academic year, OT-AAUP will inform Oregon Tech in writing the Employer of all elected OT-AAUP officials and alternates (names and elected office). The list will be sent to the Office of the Provost and the Office of the Human Resources.~~

No later than July 1st of each year, the Association shall inform the Office of the Provost in writing of all its designated representatives and/or alternates by submitting for each: (1) name; (2) elected or appointed position; (3) duration of their appointment as a designated representative.

Any changes that occur in this list shall be communicated in writing to the Office of the Provost Employer within a fourteen (14) business days reasonable time following the any effective date of a changes.

Oregon Tech shall not acknowledge nor respond to any individuals other than those authorized by OT-AAUP in the list(s) submitted regarding topics pertaining to bargaining or the administration of collective bargaining agreements.

Section 3. Communication.

OT-AAUP has the right to communicate with all members of the bargaining unit using standard university communication mechanisms, both electronic and otherwise including but not limited to university telephones, university email and campus mail. Bargaining unit members can also communicate with each other about matters involving governance, business, or activities of OT-AAUP activities using standard university communication mechanisms.

OT-AAUP has the right to make presentations and distribute information to members, including new faculty in public spaces and during breaks between faculty duties, during convocation, HR orientations that include new faculty members, or other university-wide forums. Additionally, a representative of OT-AAUP shall have the right to meet with new bargaining unit members during new employee orientation for those starting Fall term, or within thirty (30) calendar days from the starting date of their contract, for a period of at least thirty (30) minutes.

Section 4. Employer Supplied Information.

Upon written request to the Office of the Provost by a designated representative, and no more than three times per academic year, the Employer shall provide OT-AAUP with the following

*OT-AAUP reserves the right to add to, modify, or amend proposals during the course of negotiations.

47 information in a spreadsheet for all members of the bargaining unit ~~by the end of third week of~~
48 ~~each academic quarter (Fall, Winter and Spring quarters).~~ The information shall be provided at no
49 cost to OT-AAUP, within twenty-one (21) calendar days from the receipt of the request. For
50 requests within the same academic year, Oregon Tech shall provide information that has changed
51 since responding to the first request for the information or shall provide the current complete data
52 set.

- 53
- 54 1. Employee's name on record with Human Resources
- 55 2. Pronoun preference, if provided~~Gender identification~~
- 56 3. University ID number
- 57 4. Highest degree earned
- 58 5. Job title, ~~and~~ rank, ~~and classification (tenure, non-tenure, visiting, retired)~~
- 59 6. Years in rank
- 60 7. Current Classification of Instructional Program (CIP) code
- 61 8. Name of faculty member's immediate supervisor
- 62 9. Assigned department (or departments, if on split appointment)
- 63 10. Assigned department CIP code
- 64 11. Primary Work location: office building, office room and assigned campus (including
65 online).
- 66 12. Office phone number
- 67 13. University email address
- 68 14. Effective date of current title and; rank, ~~and classification~~
- 69 15. Job start and end date of current appointment
- 70 16. First date of university employment
- 71 17. Contract Length (9 or 12 months, etc.)
- 72 18. FTE
- 73 19. Contract type - tenure, tenure-track, non-tenure track, summer, ~~other~~
- 74 20. Annual base salary
- 75 21. Assigned work-load units for each academic quarter
- 76 22. Overload compensation (for online and on-campus courses, including summer)
- 77 23. Total merit increases computed from time of hire
- 78 24. Geographical stipend, if applicable
- 79 25. Other stipends listing amount ~~and category~~
- 80 26. Annual retirement benefits
- 81 27. Annual estimate of health care contributions the employee makes
- 82 28. Annual estimate of health care contributions the employer makes on behalf of employee
- 83 29. Job status (e.g., leave; active, sabbatical, other non-medical leaves)

84

85 The following reports shall be provided in electronic format by the Office of the Provost~~given to~~
86 OT-AAUP once at least annually and at no cost to OT-AAUP:

- 87
- 88 1. A list of all promotion and tenure decisions that have not been appealed, within
89 sixty (60) calendar days of the notification to the bargaining unit member that they
90 have been approved or denied promotion or tenure.
91 ~~1. A list of all promotion and tenure decisions. This report must be provided to OT-~~
92 ~~AAUP within forty five (45) calendar days one month of when a bargaining unit member is~~
93 ~~employees are notified of either the decision of being awarded tenure, or the decision of~~
94 ~~being awarded a promotion.~~

- 95 2. Detailed annual, Board-adopted, all funds budget ~~shall must~~ be provided ~~when the budget is~~
96 approved by the Board of Trustees by July 14th of every year, unless there are circumstances
97 delaying this reporting, in which case the Office of the Provost will notify OT-AAUP's
98 President by July 15th of delays in reporting, including new dates for the delivery of this
99 report.
- 100 3. A report of the aggregate and detailed (index-level) report of General and Auxiliary funds
101 expenditures ~~of monies~~ allocated in the previous fiscal year shall be provided within fourteen
102 (14) calendar days of the close of period 14 of the fiscal year ~~-including bargaining unit~~
103 ~~members professional development expenditures.~~
- 104 4. Faculty staffing report on or before September 1st to include the previous year's non-
105 renewable yearlong appointments including instructor's name, assigned department(s),
106 number of years in appointment, and current ~~future~~ plans for positions.
- 107 5. By May 1st of each academic year, the following should also be provided:
 - 108 a. Aan annual statement on the status of current relinquishments (such as tenure or job
109 title) including relinquishment of benefits;
 - 110 b. Data and calculations governing release time for the following academic year
111 (including summer term); and
 - 112 c. The number of sabbatical applications, the duration of the sabbatical that each
113 applicant requested, all approved sabbaticals for the upcoming academic year, and
114 the respective duration each sabbatical was approved for (one-term quarter, two
115 terms quarters-or a full year, for 9-months faculty).

117 Section 5. Service to the Association.

118 Work that OT-AAUP members do in connection with the Association shall count as professional
119 service ~~to the university~~ for the purpose of a faculty's annual performance evaluation, and towards
120 promotion, tenure and post-tenure reviews.

121
122 The service that has been performed by members since the formation of the Association union and
123 prior to the ratification of this ~~a~~Agreement of the Association Rights article will be retroactively
124 considered professional service ~~to the university~~. The crediting of service for OT-AAUP activities
125 will be effective ~~immediately after this Association Rights article is tentatively agreed upon.~~

127 Section 6. Other Data.

128 Upon written request by the President of OT-AAUP to the Provost, Oregon Tech shall provide
129 OT-AAUP with a copy of, or access to, official published records, files, studies and other
130 documents which are public records. Copies shall ordinarily be furnished without charge. Any
131 charges assessed will be due to the unusual nature of the material. Electronic access to such requests
132 is an appropriate form of providing this information.

133
134 OT-AAUP shall be granted access at no charge to the CUPA-HR data year end reports, including
135 DataOnDemand (DoD), on a yearly basis, for both faculty and academic professionals. Access shall
136 clearly include starting and expiration dates for accessing CUPA-HR data, including DoD data.