

1 **Article ___: Association Dues**

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3 **Note:** *Oregon Tech proposes that this Article be combined with Article ___:*
4 *Association Rights.*

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6 **Section 1.** Upon written request on a form provided by the Association, a
7 bargaining unit member may authorize Oregon Tech to deduct regular dues once
8 per month from their paycheck for Association dues. The Association's Treasurer
9 will certify in writing to Oregon Tech the amount of regular dues to be deducted
10 by Oregon Tech within thirty (30) calendar days of ratification of this Agreement,
11 and any change to the amount must be certified in the same manner no less than
12 sixty (60) calendar days prior to the effective date of the change.

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14 An authorization to deduct regular dues shall remain valid until written notice of
15 cancellation is provided to Oregon Tech by the Association or until the employee
16 is no longer a bargaining unit member, whichever occurs first. To cancel an
17 authorization to deduct regular dues and no longer have Oregon Tech deduct dues
18 on a monthly basis, a bargaining unit member must give notice of cancellation to
19 the Association. A bargaining unit member's notice of cancellation received by
20 Oregon Tech shall be forwarded to the Association. Cancellations are only
21 effective after the Association has informed Oregon Tech in writing of the
22 cancellation and Oregon Tech has had the opportunity to process the cancellation,
23 but no later than thirty (30) calendar days after being informed by the Association.

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25 **Section 2.** Within ninety (90) calendar days of ratification of this Agreement, the
26 Association shall certify in writing to Oregon Tech the bargaining unit members
27 who have signed dues deduction authorization forms pursuant to Section 1. The
28 Association shall thereafter provide a monthly certification by no later than the
29 10th calendar day of the month, unless that date falls on a Saturday, Sunday or
30 Oregon Tech recognized holiday, in which case the certification shall be submitted
31 the next business day, that identifies any bargaining unit member who has newly
32 signed a dues deduction authorization form and any Association cancellations that
33 were not contained in the prior months certification.

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35 Upon written request, the Association shall provide Oregon Tech a copy of a
36 bargaining unit member's dues deduction authorization form to verify the
37 signature and authorization.

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39 **Section 3.** Oregon Tech shall send payment to the Association for the total
40 amount deducted with a list identifying the bargaining unit members for whom the
41 regular dues deductions are made and the amount deducted within fifteen (15)

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42 business days of the deduction being made. This regular dues deduction shall be
43 listed on the member's electronic monthly pay statement as Association Dues.

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45 **Section 4.** Oregon Tech shall not deduct any fines, penalties, or special
46 assessments the Association may issue from the pay of any bargaining unit
47 member.

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49 **Section 5.** The Association assumes responsibility for and indemnifies Oregon
50 Tech for all claims against Oregon Tech, its officers, officials, employees or
51 agents, arising out of or related to this Article including, but not limited to, any
52 errors in the reported membership status of a bargaining unit member.

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