Code of Ethics and Acceptable Use Policy

Computing and Information Resources

The ethical principles that apply to everyday community life also apply to computing. Every member of the OIT community has two basic rights, privacy and a fair share of resources. It is unethical for any person to violate these rights.

Along with these rights comes a responsibility to respect the intellectual work and property of others. Without this respect, academic discourse and enterprise cannot flourish.

Privacy

1. All data belongs to someone. Data shall be assumed to be private and confidential unless the owner has explicitly made it available to others.
2. Network traffic shall be considered private.
3. Messages transmitted to other users shall always identify the sender.
4. Obscenities or threatening material shall not be transmitted.

Resources

1. Entry into any computer system or network by individuals not specifically authorized (by group or personally), or attempts to circumvent protective mechanisms shall be viewed as trespassing.
2. Computing equipment owned by departments or individuals shall be used only with the owner's permission.
3. No one shall deliberately attempt to degrade or disrupt system performance or to interfere with the work of others.
4. College resources are provided for college purposes only. Commercial activity or unsolicited advertising is prohibited.
5. Be cognizant of and observe the acceptable use policies of other networks outside OIT's domain.

Intellectual Rights and Responsibilities

1. It is your responsibility to learn how to use the network and computer systems.
2. Please do not share your login/password with anyone else, as you are held personally responsible for all activity on your account.
3. Do not remove or tamper with your .sh_history or .bash_history file in any way.
4. No one shall alter the form or content of any computer software, or copy software, including programs, applications, databases and codes, without a license or express permission from the author or publisher.
5. Plagiarism of software, as with any other media, is a violation of the rights of the author to have his/her work acknowledged.
6. Violation of copyright laws will result in a termination of computer privileges and may result in prosecution.
7. Computing and information resources are community resources. Theft, mutilation or abuse of

these resources violates the nature and spirit of community and intellectual inquiry.

Administration of Computing Resources

User activity will not normally be monitored, however ITS reserves the right to monitor and record all usage of College facilities, especially if threatening, abusive or illegal behavior has been reported. *The College has the right to use information gained in this way in disciplinary proceedings.*

If a failure is found in the security of any computer system or network, it should be reported to the Chief Information Officer.

This code of ethics and acceptable use policy establishes general guidelines for the use of computing and information resources. Failure to observe the code may lead to disciplinary action. Offenses that involve academic dishonesty will be dealt with through college disciplinary procedures.

Campus-wide computer facilities use policy:

http://www.oit.edu/libraries/hr_staff_policies/computing_facilities_use_-_oit_30-005.pdf

Information security manual:

http://www.oit.edu/libraries/hr_staff_policies/information_security_manual_-_oit_30-007.pdf