How to Request Your Accommodations
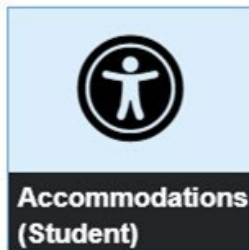
Please note accommodations MUST be requested every term to apply to your classes. Students need to request each term as courses and professors change. **We cannot provide accommodations retroactively, so please plan ahead.**

We highly recommend that as soon as you register for your classes, you request your accommodations at the same time.

Here is how you Request Your Accommodation(s):

1. Access your AIM account: you can [log directly into AIM](#) or [log into TECHweb](#) and click the "**Accommodations (Student)**" icon.

2. Select the box in front of the class(es) that you would like to use your accommodations. Click on "Step 2" button to continue.

3. Select as many or as few accommodations you'd like to use for each class.

4. Submit them for approval.

If you have questions, please [contact us at access@oit.edu](mailto:access@oit.edu)